



BLACKDUCK CITY COUNCIL WORK SESSION

TUESDAY JUNE 21ST, 2016 6:30PM

WORK SESSION MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in a scheduled work session at the City Hall at 6:30 p.m. on June 21st, 2016.

Roll Call

Councilors present: Mayor Lundberg, Councilors Stade, and Patch,

Councilors Absent: Loeken

Staff Present: City Administrator, Christina Regas

Others Present: none

The meeting was called to order at 6:35pm the Pledge of Allegiance was not recited.

Topics covered in the work session were as follows:

1. **2016 WATER/SEWER PROJECTS** –
 - a. **Required Resolutions for DEED** – Regas submitted Resolutions 2016-16; 17; and 18 for preview for the July meeting.
 - b. **Construction Updates** – Tentatively water and sewer construction is scheduled to resume on June 27, 2016.
 - c. **Funding updates** – Regas stated that after speaking with Curt Meyer the DEED contracts are being held up due to an issue at DEED. Pat Conroy and Jordan Zeller have been calling daily to find out if the City can resume work. PFA is ready the City is just waiting to hear from DEED.
2. **GOLF COURSE** – Regas and Stade gave an update on the first golf board meeting.
 - a. **New mowers** – Regas briefed the council on the work she had been doing with Ehlers for an equipment bond. Regas stated that the board is recommending to include a fairway mower, greens mower. The council recommended including a new cart storage shed too. It was agreed that the membership and greens fees and cart storage fees would need to be increased. It was discussed that the fees would increase slowly on perhaps a 3 year plan.
 - b. **Repairs needed** – Regas submitted a listing of repairs that will be done on the kitchen sink, sound dampening, and water fountain. The dock at the pump house needs replacement, and the pond needs cleaning.
 - c. **Promotions** – Regas submitted a few new promotions the board is working as well.
 - d. **Blackduck Golf Team Membership** – Regas is still working on a proposal for the school.
3. **LIGHTING FEE** – Regas gave an update on the revision of the lighting ordinance changes. Regas will announce the first reading of the new ordinance at the July 5th, regular meeting.
4. **NOTICE OF DEFAULT LETTERS** – Regas submitted a listing of three past residents that are in default of the contract from the 2009 Housing Rehab awarded totaling \$64,841.24. Attorney Ryan Keisen is handling the collection process for the City.
5. **BDC DEVELOPMENT UPDATES** – Regas submitted the preliminary plat that will be reviewed at the public meeting on June 22nd, 2016 during the Planning Commission meeting.
6. **BUSINESS/HOUSING INCENTIVE VS. ORDINANCE 217 WOLDEN ADDITION TAP FEE** – Regas submitted information regarding ordinance 217 adopted in 2003 for new



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development in the Wolden addition to pay \$475 per single family dwelling or \$1893.56 per acre to offset previous City debt for installing a lift station in the west and north area of the City. Regas suggested that with the new and upcoming development 13 years later, should the City differ the tap fees to encourage new development? If the council agrees to change the ordinance to differ the cost or ratify the ordinance it would take up to 2 months.

The question the council needs to consider is do they offer this as an incentive and start housing incentives in the City, or does the City keep the existing tap fee. The recommendation was to see if the City could differ the cost for 2 years and if the business sells and leaves then access the property. Regas will look into the options more.

7. **TRESTLE UPDATES** – Regas submitted a summary of the findings of the SHPO inspection of the Trestle this spring and the proposed costs of repairs. Kent Skaar stated that he will address the council after he meets with SHPO on how to proceed. No further action needed.
8. **2016 ELECTIONS** – there has been no expressed interest for the upcoming council or mayor vacancies. Open filing is Aug. 2- 17th, 2016. No further action is needed.
9. **PATROL OFFICER VACANCY** – Regas submitted a summary of the process of filling the patrol officer vacancy, and the anticipated timeframe of filling the position would be mid to late July. There are currently two candidates being backgrounded.
10. **COUNCIL RESIGNATION** – Regas submitted for review a letter of resignation from Councilor Mary Loeken. No further action needed at this time.

ADJOURN – Council adjourned their work session at 7:43pm.

Christina Regas, City Administrator

Daryl Lundberg, Mayor