



BLACKDUCK CITY COUNCIL MEETING

MONDAY MAY 9TH, 2016 6PM

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00p.m. on May 9th, 2016.

ROLL CALL:

Councilors present: Councilors Stade, Loeken, and Mayor Lundberg

Councilors Absent: Patch and Christensen

Staff Present: City Administrator Christina Regas, Liquor Store Manager Shawnda Lahr, Golf Course Superintendent Jim Andersen

Others Present: Audrey Zimmerman Bemidji Pioneer, Chris Ware Choice Therapy, and Joe Kapaun Choice Therapy

APPROVAL OF AGENDA – Councilor Loeken moved to approve the agenda seconded by Councilor Stade. Motion carried unanimously.

CONSENT AGENDA – Moved by Councilor Stade and seconded by Councilor Loeken to approve the consent agenda items:

- a. April 4th, 2016 Council Meeting Minutes
- b. April 4th, 2016 Public Hearing Minutes
- c. April 13th, 2016 Blackduck Development Corp Meeting Minutes
- d. April 27th, 2016 Planning Commission Minutes
- e. April 2016 Fund Balance Report
- f. April 2016 Bills
- g. YTD April 2016 Income Statements
- h. April 2016 Month End Remittance Report
- i. March 2016 LG216 Lawful Gambling Monthly Rent Report
- j. Final Approval of Part time employees
- k. 2016-2017 Property & Liability Insurance Renewal payment to LMCIT

Motion carried unanimously.

BLACKDUCK FORUM –

No one present.

COMMITTEE REPORTS –

1. Choice Therapy Blackduck - Regas introduced Chris Ware and Joe Kapaun of Choice Therapy to the council and Kapaun summarized the business' intent to expand their services outside of Good Samaritan into the old Paul Bunyan Building. The revolving loan fund committee met and recommends assisting in funding their business' expansion with two loans with the City of Blackduck. Closing date is May 18th, 2016 and proposed open date is July 1st, 2016.
2. Revolving Loan Fund Recommendation - Motion by Councilor Stade and seconded by Councilor Loeken to approve the revolving loan fund committee's recommendation for funding Choice Therapy P.A./Nodak Goup LLC. Motion passed.



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2016 ROAD IMPROVEMENT PROJECTS – Curt Meyer, City Engineer WSN

1. Award Letter from Minnesota DEED for 2016 MN Small Cities Development Program – Regas summarized the award of \$888,750.00 for the 2016 Water & Sewer Infrastructure Project and Housing Rehab. No further action needed.

PUBLIC WORKS REPORT – Bob Klug Jr., Public Works Supervisor

No report submitted.

LIQUOR STORE REPORT – Shawnda Lahr, Liquor Store Manager

1. Final approval of Sunday May 15th, 2016 Liquor License – Motion by Loeken and seconded by Stade to approve the Sunday Liquor License for May 15th, 2016. The Pond will be open to host a Gypsy Canvas Painting at 2pm the event has 19 people signed up so far. No further discussion. Motion passed.
2. DJ for Opener – there will be a DJ on Saturday May 14th, 2016 evening

LAW ENFORCEMENT REPORT – John Wilkinson, Chief of Police

No report submitted.

FIRE DEPARTMENT REPORT – Troy Gabrelcik, Fire Chief

No report submitted.

GOLF COURSE REPORT – Jim Andersen, Golf Course Superintendent

1. 2016 Membership Summary – Andersen was present to discuss how the course is doing since the opening date of April 25th, 2016. Currently there are 49 paid memberships and several tournaments have been booked. This week on the 10th and the 12th there are High School Regional Tournaments scheduled out at the course. Andersen is hopeful for a good season.

LIBRARY REPORT – Alayna Nestberg, Head Librarian

1. Free Little Libraries – Regas stated that Zorana has been in touch with Bob Klug for placement of the Libraries and hopes to have them ready in June. No further action is needed.

ADMINISTRATOR'S REPORT – Christina Regas, City Administrator

1. Public Expenditures Guideline Policy – Motion by Councilor Loeken and seconded by Mayor Lundberg to table the passing of the policy until the June meeting. Additional discussion requested more work on the policy at the next work session. Motion passed.
2. MOU with Beltrami County – Motion by Councilor Stade and seconded by Councilor Loeken to approve the memorandum of understanding with the MIS Department of Beltrami County for technology services for the City of Blackduck. Motion carried.
3. Resolution 2016-15- Resolution accepting resignation of Council Member Sam Christensen and declaring a vacancy – Motion by Councilor Loeken and seconded by Councilor Stade to approve Resolution 2016-15. Motion carried.
4. Work Session Request – Regas requested a work session of the City Council on May 23rd, 2016 for funding the upcoming street projects and to discuss the options of assessments.



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COMMUNITY EVENTS/GOOD THINGS HAPPENING –

1. Blackduck Law Enforcement Memorial Service – May 15th, 2016 9am Faith Lutheran Church
2. Blackduck Chamber City Wide Garage Sale – May 21st, 2016
3. Blackduck Chamber Roadside Clean up- May 10th, 2016
4. Blackduck Golf Members and Public meeting – May 13th, 2016 at 3pm
5. Take a Kid Fishing – June 15th, 2016

ADJOURN – Moved by Councilor Loeken and seconded by Councilor Stade to adjourn the meeting at 6:28pm. Motion carried unanimously.

Christina Regas, City Administrator

Daryl Lundberg, Mayor