

City of Blackduck
Regular Council Meeting
Monday, March 9th, 2015

The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00 p.m. on March 9th, 2015.

Councilors present: Mayor Lundberg, Councilors Christenson, Stade, and Patch

Councilors Absent: Loeken

Staff Present: City Administrator Christina Regas, Liquor Store Manager Shawnda Kisner, Public Works Supervisor Bob Klug

Others Present: Jillian Gandsey, and Curt Meyer

The meeting was called to order at 6:00m and the Pledge of Allegiance was recited.

Blackduck Forum

None one present

Approval of the Agenda

Councilor Christenson moved to approve the agenda as written seconded by Councilor Stade. Motion carried unanimously.

Consent Items

Moved by Councilor Patch and seconded by Councilor Christenson to approve the following consent agenda items: Motion carried unanimously.

- February 9th, 2015 Council Meeting Minutes
- February 27th, 2015 Personnel Meeting Minutes
- March 2nd, 2015 Work Session Meeting Minutes

Correspondence - None

Presentation of February Bills, Fund Balance Report, and Transfers, and 2015 YTD Income Statements through January.

- Moved by Councilor Stade and seconded by Mayor Lundberg to approve payment of Bill Report #1 in the amount of \$63,382.73 for the February bills. Motion carried unanimously.
- January 2015 Income Statements; LG216 Worksheet for Lawful Gambling; Month End Remittance Report for February 2015 for review only no further action needed.

Administrative

- **Kitchigami Regional Library Representative** – there is still a vacancy no volunteers at this time. No further action required.
- **2016 Summit & Main Infrastructure Project** – City Engineer Curt Meyer was present to answer question from the March 2nd, 2015 work session on the Summit & Main St. Infrastructure Project and possible funding options. Meyer stated that due to the project estimated costs together for water and sewer are under the \$1 million threshold that an application to USDA under Rural Development would be unlikely to be approved. The Department funds projects for water and sewer separately not combined. A PFA loan would be more fitting. If the City were to seek out USDA funding then it would be better to do a City Wide project with other areas of the City involved. Meyer will have more information about which funding source will be best suited for Blackduck on this project by next meeting. Meyer does not have the cost sharing numbers with the County for storm sewer at this time.

City of Blackduck
Regular Council Meeting
Monday, March 9th, 2015

- **Ordinance 2015-01 –Amending Ordinance #215 “Establishing Utility Rates and Collections Procedures”** Motioned by Councilor Stade and seconded by Councilor Patch to approved the amended Ordinance. Motion passed.
- **TAP Grant Reward Letter** – review only no further action needed.
- **Resolution 2015-05** – Motioned by Mayor Lundberg and seconded by Councilor Stade to approve a Resolution providing funding the City’s portion for Phase 2 of the Bike Trail from the Liquor Rent Fund. Motion Passed.
- **Resolution 2015-06** – Motioned by Councilor Christenson and seconded by Councilor Patch in support of grant submission with MN Dept. of Natural Resources Local Trail Connections Program. Motion passed.
- **Training Request** – 2015 MN Municipal Clerks Institute May 4 – May 8. Motion by Councilor Christenson and seconded by Councilor Patch to approve a training request to pay for Christina Regas to attend training. Motion passed.

Committee Reports

- **Personnel Committee** – Motioned by Councilor Christenson and seconded by Mayor Lundberg to approve Jim Anderson’s return to work beginning March 23rd, 2015 @ 20 hours per week. Motion passed.

Department Updates

Public Works –

- a. Bob Klug presented the invoices for Widseth Smith Nolting for 2016 Infrastructure engineering costs totaling \$14,974.95 – Motioned by Councilor Stade and seconded by Councilor Christenson to pay for \$7487.47 of the invoices total from the Water Sinking Fund and \$7487.48 from the Sewer Replacement Fund. Motion passed.*

Liquor Store-

- a. Shawnda Kisner presented an update on activities at The Pond including a yearend pool tournament that was very successful, and plans to have Kareoke for St. Patrick’s Day Celebration.*

Police Department- no report

Fire Department- no report

Municipal Golf Course-

- a. Membership for 2015 has taken in \$2825 for 10 returning members and other revenue for trail fees and cart storage.*
- b. Tournaments for 2015 have one for the school on the calendar for August 16th, 2015.*
- c. Marketing Plans for 2015 – to include Glow in Dark Golf night.*

Library – Nance did not attend but plans to present a 2014 review at the next meeting she can attend

“Good Things Happening”

- Chamber Update – Relay for Life of Beltrami County’s “Paint the Town Purple” – more information to come.

Adjournment

Moved by Councilor Christenson and seconded by Councilor Patch to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:40pm.

Christina Regas, City Administrator

Daryl Lundberg, Mayor