

City of Blackduck  
City Council Work Session  
January 15<sup>th</sup>, 2015 6:30pm

The City council of the City of Blackduck met in a Work Session at the Blackduck City Hall at 6:30pm on January 15<sup>th</sup>, 2015.

**Councilors present:** Mayor Lundberg, Councilors Christenson, Loeken, and Stade, and Patch

**Councilors absent:** none

**Staff Present:** City Administrator Christina Regas, Liquor Store Manager Shawnda Kisner

**Others Present:** none

The meeting was called to order at 6:29pm the Pledge of Allegiance was not recited.

Topics covered in the work session were as follows:

1. Golf Course –sale/lease options – Christina Regas gave an update on communication with the marketing group Sperry Van Ness in regards to the sale or lease of the golf course. The end result is that it would not be in the best interest of the City at this time to attempt to sell. The business needs to have more strength in its financials to make it worth selling or leasing. Christina gave some ideas for marketing the Golf course in the off season and hiring back Jim Andersen part time in the off season to book tournaments, go to trade shows, and promote the Club house during the winter months. The Council had several good ideas what to use the Club house for. Council decided to make certain there is a plan in place with expectations for the off season promoting to make the payroll work. Christina will reach out to Andersen and have this discussion.
2. Liquor Store manager Shawnda Kisner was present to request feedback on the ‘soft closing’ guideline that has been in place for several years on the Monday and Tuesday evenings when the Pond closes at 11pm. The Council directed Kisner to inforce the posted closing time of 11pm with her team and customer base.
3. Community Lighting Ordinance – Regas gave an update on the lost revenue from not charging out all parcels within the City and suggested the City charge out all parcels within the Mobile Home Park beginning February 1<sup>st</sup>, and begins semiannual charging of remaining City of Blackduck parcels as it pertains to the Ordinance and how it is written.
4. Water Bill Forgiveness – Regas gave a suggestion on how the Council could charge a customer when forgiveness is asked for. It would allow for a three month average of water usage but no forgiveness of sewer charges. The council still wants to have this in writing in the form of a policy the City can rely upon. Council requested Regas work with Klug to find example of where exceptions can be made on this example, and create a list of guidelines for the exceptions so that a customer must meet these in order to have forgiveness on their bills.
5. Natural Gas Project – Regas reported that there is no update on this project at this time.

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6. City Ordinance Section 1300 General Offenses – Regas gave an update to Council that this chapter of the Ordinances will be worked on in 2015 and finalized. It was started by previous administration but not finished. This will codify all general offenses ordinances.
7. Blackduck Development Corp – Regas & Lundberg gave the Council an update on the BDC's intention to build single family housing beginning in 2015.
8. Beltrami County Development Grant – Regas updated the reasons why the City of Blackduck was not awarded this Grant.
9. TAP application for Phase 2 of Bike Trail – Regas gave an update that the final application went to MNDOT on January 9<sup>th</sup>, 2015 and that she will be traveling to McIntosh on Feb. 5<sup>th</sup>, 2015 to present it to the District 2 team.
10. Public Works Committee – Regas gave an update on the committee meeting and topics that were discussed.
11. Fire Department Meeting – Regas gave an update to Council regarding the January 26<sup>th</sup>, 2015 meeting with the townships, she included that packet of documentation that was sent to the township clerks.
12. Winter Fun Fest – Regas discussed the events that will take place on Feb. 21<sup>st</sup>, 2015 and asked for volunteers for the Frozen Fowl Polar Plunge.
13. Meeting was adjourned at 8:30.