

City of Blackduck  
Regular Meeting  
August 4th, 2014

The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00 p.m. on August 4th, 2014.

**Councilors present:** Mayor Lundberg, Councilors Patch, Stade, Christenson

**Councilors Absent:** Loeken

**Staff Present:** Community Facilitator Ryan Grow, City Administrator Christina Regas, Police Chief John Wilkinson, Public Works Supervisor Bob Klug

**Others Present:** Jillian Gandsey, David Hanson, Glennis Moon, Avonel Kjellberg, Shirley Gilmore, Lavonne Peterson

The meeting was called to order at 6:02pm and the Pledge of Allegiance was recited.

**Blackduck Forum**

David Hanson introduced himself and stated he was running for County Attorney of Beltrami County and wanted to put a face to the name.

**Approval of the Agenda**

Councilor Christenson moved to approve the agenda as written seconded by Councilor Patch motion carried unanimously.

**Consent Items**

Moved by Councilor Christenson and seconded by Councilor Patch to approve the following consent agenda items. Motion carried unanimously.

- Minutes from July 7<sup>th</sup>, 2014 Council Meeting
- Minutes from July 23<sup>rd</sup>, 2014 Work Session

**Correspondence - None**

**Presentation of Bills, YTD Income Statements through June, and Fund Balance Report**

- Moved by Councilor Patch and seconded by Councilor Stade to approve payment of Bill Report #1 in the amount of \$65,115.77 & Bill Report #2 in the amount of \$33,013.41 for the July bills and transfer of \$60,000 from the General Fund to the Liquor Fund for repayment of early spring transfer. Motion carried unanimously.
- LG216 Worksheet for Lawful Gambling; Month End Remittance Report for June 2014; Fire Dept. Revenue from June Fires & Relief Assoc. Reporting Forms for 2013 financials; First half payment of LGA for review
- Approval of city employees below MN state minimum wage – Motion by Councilor Christenson and seconded Councilor Stade to bring employees Bob Klug Sr., Betty Sydow, and Melissa Tindell to \$8.00. Motion carried unanimously.
- Blackduck History Center – Motion by Councilor Christenson and seconded by Mayor Lundberg to pay \$920.36 to pay their property insurance out of the Liquor Rent Fund. Discussion was made if the donation would be every year that can be counted on. Suggested by Mayor Lundberg that it would have to be asked for annually. Motion carried unanimously.
- Propane PreBuy for 2014/2015 Heating season – Motion by Councilor Patch and seconded by Councilor Stade to transfer \$5000 from the general fund to the Heating fund lines of the Police, Fire, and Streets department to prebuy 2500 gallons of propane at \$1.93 per gallon. Motion carried unanimously.

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**Administrative**

- **4<sup>th</sup> Street NE Repairs** – tax assessment to residents Public Hearing meeting was set for August 13<sup>th</sup>, 2014 at 6pm. Regas will send letters to residents and put hearing notice in the Blackduck American Friday August 15<sup>th</sup>, 2014.
- **Engineering Services Contract** – Motioned by Councilor Stade and seconded by Councilor Patch to go into contract with Widseth Smith Nolting to have engineering services for the 4<sup>th</sup> Street NE sewer repairs.
- **Tax Assessment for Unpaid Utility Bills** – Motion by Councilor Patch and seconded by Councilor Stade to table the approval of assessing property owners the amount of unpaid street light fees until September regular meeting. Discussion was made by Mayor Lundberg that 2 of the 3 property owners are deceased and Councilor Patch stated it would go to the current property tax payers. Motion carried.
- **Resolution 2014-09** – Motion by Mayor Lundberg and seconded by Councilor Christenson to approve election judges for the 2014 Primary and General Elections. Motion carried.
- **Budget Work Session Request** – Work Session for the 2015 was approved for August 18<sup>th</sup>, 2014 at 6pm.
- **Population & Household Estimates from state demographer** – for the councilor review.
- **Employee Expense Report Mileage Reimbursement** – Motion by Councilor Christenson and seconded by Councilor Stade to approve the increase of the mileage rate from .505 to .56 which is the current IRS rate. Discussion was made by Mayor Lundberg that we do not have to increase the rate because employees can claim mileage on their own taxes. Roll Call vote was made: Councilor Patch: no, Mayor Lundberg: no, Councilor Christenson: yes, Councilor Stade: yes, Councilor Loeken: absent. Motion doesn't pass.
- **Resolution 2014-06** – Motion by Mayor Lundberg and seconded by Councilor Christenson to revise the Library Board appointments. Motion carried.
- **Training request** – Motion by Mayor Lundberg and seconded by Councilor Patch to send Regas to Bond training in Brainerd on Aug. 6<sup>th</sup>, 2014. Motion carried unanimously.

**Committee Reports**

- **Pine Tree Park re-roofing request** – Motion by Councilor Christenson and seconded by Councilor Stade to approve DPS Exteriors quote to re-roof the pavilions at PTP for \$900 each. Motion carried unanimously.
- **Approval of Legacy Grant Application** – Motion by Mayor Lundberg and seconded by Councilor Stade to have the City of Blackduck apply for Legacy Grant with the Greater MN Regional Parks & Trails Commission.

**Department Updates**

*Public Works* –

- Purchase of new/used Grader – Motion by Councilor Christenson and seconded by Mayor Lundberg to Purchase the Grader for \$23,000 delivered from the Public Works Reserve Fund. Motion carried unanimously.

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- Hail Storm Repair Bids – Council agreed to publicly bid for the roof repairs to the Old Law Enforcement Building; the Pond; Wayside Rest restrooms; and the Library. Regas will submit for notification in the American for bids by August 15<sup>th</sup>, 2014.

*Community Facilitator*-Ryan Grow provided a report of programs.

- Resignation of Ryan Grow. Motion by Councilor Patch and seconded by Councilor Stade to accept the resignation of Ryan Grow. Motion passes unanimously.

*Liquor Store*- manager not present for report.

*Police Department*- Motioned by Councilor Patch and seconded by Councilor Christenson to purchase the Ford Int Utility Turbo V6 AWD for \$40,363.21 to include the Roger's Two Way equipment installation. Roll Call vote: Councilor Patch: yes, Councilor Stade: yes, Councilor Christenson: yes, Mayor Lundberg: no. Motion passes.

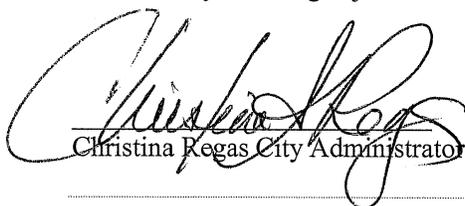
*Fire Department*-supervisor not present. 2015 Budget Meeting to be held on August 14<sup>th</sup>, 2014 at 6:30pm at city hall.

*Municipal Golf Course*-supervisor not present. Presentation of Fairway Mower Purchase from Turfwerks for a Jacobson LF510 mower for \$36,810.00. Regas is waiting to hear back from Turfwerks for a Lease with Purchase option. No further discussion/action is needed.

Community Facilitator Position Discussion – Discussion was asked by Mayor Lundberg about the remaining time left in the contract, which is through April 2015. Councilor Christenson stated it should continue and be housed and financed by the school district and city and the BDC. Councilor Patch doesn't believe the position is very valuable and it is more based towards the school. He believes most of what has gone on was already in existence before the position came to be. Patch has concerns about after the time frame that the city may have unemployment commitments. Mayor Lundberg stated the joint powers should have been structured differently and that the financing would have to be repaid back to the entities if the position were to be eliminated. Grant money would have to be returned to the NWMNF and remaining funds divided between the school district and the city of Blackduck. Regas has a meeting with the Joint Powers on Wed. Aug. 6<sup>th</sup>, 2014 at 3pm to discuss the options. Councilor Christenson asked Bob Klug about the advertisement of the proposed "Athletic Director/Community Education Director" by the school. Klug stated that he believes the position advertisement was too early due to the Facilitator position was still current and the joint powers had not met to vote. Mayor Lundberg stated he believes that the City should stay the course and complete the contract that was signed with the joint powers. Councilor Patch agreed. Regas will bring these concerns and intentions to the meeting on Aug. 6<sup>th</sup>. Councilor Christenson suggested that more than the joint powers meet suggesting the council and school board be present. Mayor Lundberg was in favor of that. Klug stated that the position does more than just the school that the city does offer more than just options for the school. The Council agreed to stay the course, finish out the contract and look to hire another Facilitator. Mayor Lundberg asked for Regas to bring the option of having more than the joint powers meet. But to have the Council, School Board, and Blackduck Development Corp. present at a meeting.

**Adjournment**

Moved by councilor Patch and seconded by Councilor Stade to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:25pm.

  
Christina Regas City Administrator

  
Daryl Lundberg, Mayor