

City of Blackduck
Regular Meeting
December 11th, 2013

The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00 p.m. on December 11th, 2013.

Councilors present: Councilors Lundberg, Patch, and Loeken

Councilors Absent: Mayor Gustafson

Staff Present: City Administrator Karin Elhard, Liquor Store Manager Shawnda Kisner, and Public Works Sup. Robert Klug Jr

Others Present: Jillian Gandsey, Kris Stade, Kurt Benson, and Terry Frenzel

The meeting was called to order at 6:00pm and the Pledge of Allegiance was recited.

Blackduck Forum

None.

Approval of the Agenda

Moved by Councilor Patch and seconded by Councilor Loeken to approve the agenda as presented. Motion carried unanimously.

Consent Items

Moved by Councilor Lundberg and seconded by Councilor Patch to approve the following consent agenda items. Motion carried unanimously.

- Minutes from November 4th, 2013 Council Meeting

Correspondence - None

Presentation of Bills, Income Statements, and Fund Balance Report

Moved by Councilor Patch and seconded by Councilor Lundberg to approve payment of Bill Report #1 in the amount of \$77,585.16: and bill report #2 in the amount of \$20,362.49; less tow charge from Bogarts in the amount of \$120.00. Motion carried unanimously.

6:15pm Truth and Taxation Public Hearing- Moved by Councilor Patch and seconded by Councilor Loeken to recess regular council meeting and to open Truth and Taxation. City Administrator Karin Elhard provided information regarding the levy process. Public comment was requested and none received. The public hearing closed and the regular meeting reconvened at 6:20pm.

Administrative

- **Kitchigami Regional Library Board Representative-**Still searching for a representative to participate as our KRLB representative.
- **Approval of 2014 Budget -**Moved by Councilor Patch and seconded by Councilor Lundberg to adopt and approve the 2014 budget as presented and discussed during 2014 budget work sessions. Motion carried unanimously.
- **Resolution 2013-11 Resolution Adopting Final Levy-**Moved by Councilor Patch and seconded by Councilor Lundberg to approve Resolution 2013-11 adopting final 2014 Property Tax Levy in the amount of \$206,000. Motion carried unanimously.

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- **Resolution 2013-12 Establishing a Meeting Schedule for 2014**-Moved by Councilor Patch and seconded by Councilor Loeken to approve the resolution establishing 2014 meeting schedule as presented. Motion carried unanimously.
- **Council Vacancy Appointment**-Moved by Councilor Lundberg and seconded by Councilor Loeken to appoint Kristopher Stade to the vacant council seat to expire December 31st, 2014. Motion carried unanimously.
- **Review and Accept Bids for Fire Dept FEMA Grant**-Moved by Councilor Loeken and seconded by Councilor Lundberg to accept the bid from Alex Air Apparatus, Inc for the purchase of a Bauer MVT8 Mini-Verticus Compressor, Hurst Jaws of Life, Hurst Rescue Ram, Hurst Ram, Hurst Spreader, and Hurst Cutter in the amount of \$53,000.00. Motion carried unanimously.
- **Kurt Benson request for Split Liquor and Sunday Liquor**-Moved by Councilor Patch and seconded by Councilor Loeken to authorize a special election referendum vote for Split Liquor and Sunday Liquor. Motion carried unanimously.

Committee Reports

- **Personnel Committee** - City Administrator Interviews have been scheduled for December 19th, 2013 beginning at 1:30pm. The interviews will be held at the Blackduck Municipal Golf Course and the full council will participate with the interview process.

Department Updates

Public Works

- Public Works Supervisor provided an update. No action items discussed.

Liquor Store-

- Liquor Store Manager provided an update regarding the liquor store events. No action items discussed.

Police Department-

- Chief Wilkinson provided an update and no action items discussed.

Fire Department-

- None

Municipal Golf Course-

- None

Community Facilitator-

- Community Facilitator Ryan Grow (absent) but provided a written monthly report for the Council. No action items discussed.

“Good Things Happening”

- No discussion.

Adjournment

Moved by Councilor Lundberg and seconded by Councilor Patch to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:00pm.

Karin Elhard, City Administrator

Daryl Lundberg, Vice-Mayor